

MAVE Security Solutions Pty Ltd

Privacy Policy (Full Version)

ABN: 42 768 730 151

Effective Date: January 2026

Version: 1.0

1. Introduction

MAVE Security Solutions Pty Ltd ("MAVE Security Solutions", "we", "us", "our") is committed to protecting the privacy and personal information of our clients, employees, contractors, and members of the public.

As a professional security services provider operating in Victoria, we recognise the importance of safeguarding personal information collected in the course of providing security services, including surveillance, monitoring, and incident response.

This Privacy Policy explains how we manage personal information in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs).

2. Scope of This Policy

This Privacy Policy applies to personal information collected by MAVE Security Solutions in connection with security services, website interactions, surveillance activities, employment processes, and business operations.

This policy applies to all employees, contractors, and representatives of MAVE Security Solutions.

3. What Is Personal Information

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether true or not and whether recorded in material form or not.

This may include sensitive information where required by law.

4. Types of Personal Information We Collect

Client and Business Information: Names, business details, contact information, access instructions, and incident reports.

Surveillance and Security Data: CCTV footage, body-worn camera footage, alarm activations, access logs, and visitor registers.

Employment and Contractor Information: Identification documents, security licence details, training records, and payroll information.

Website and Communications: Website enquiry details, IP addresses, browser data, and communication records.

5. How We Collect Personal Information

Information may be collected via direct contact, security operations, surveillance systems, employment processes, and digital management platforms.

Where practicable, information is collected directly from the individual concerned.

6. Purposes for Which We Use Personal Information

We use personal information to deliver security services, investigate incidents, comply with legal obligations, manage staff, communicate with stakeholders, and improve safety and service quality.

7. Surveillance, CCTV & Body-Worn Cameras

MAVE Security Solutions uses surveillance technologies including CCTV, alarm systems, and body-worn cameras to enhance safety, security, and accountability.

Surveillance data may be reviewed for investigations, provided to clients, or disclosed to authorities where legally required.

Appropriate signage is used where surveillance is in operation.

8. Disclosure of Personal Information

Information may be disclosed to law enforcement, regulators, clients, insurers, legal advisers, auditors, and technology providers.

We do not sell, rent, or trade personal information.

9. Storage, Security & Data Protection

We take reasonable steps to protect personal information using secure systems, restricted access, encryption, physical safeguards, and staff training.

10. Data Retention

Information is retained only as long as necessary to meet operational, legal, or contractual requirements.

When no longer required, information is securely destroyed or de-identified.

11. Website, Cookies & Analytics

Our website may collect enquiry details, IP addresses, and analytics data.

Cookies may be used to improve functionality and can be managed via browser settings.

12. Access & Correction

Individuals may request access to or correction of personal information held by us.

Requests are handled within a reasonable timeframe in accordance with the Privacy Act.

13. Privacy Complaints

Privacy complaints may be lodged with us for investigation.

If unresolved, complaints may be referred to the Office of the Australian Information Commissioner (OAIC).

14. Changes to This Policy

This Privacy Policy may be updated periodically. The current version will be published on our website.

15. Contact Details

MAVE Security Solutions Pty Ltd

Email: info@mavesecuritysolutions.com.au

Phone: 1300 628 377

Postal Address: PO Box 6275, Point Cook VIC 3030